

Fellowship Hall Usage Policy

I) General Church Regulations

1. No one is permitted into the building that is **UNDER THE INFLUENCE OF ALCOHOLIC BEVERAGES or HALLUCINATORY DRUGS.**
2. No alcoholic beverages may be allowed on church premises at anytime.
3. Tobacco in any form is not permitted within our church. Please request all members of the party to **REFRAIN FROM SMOKING INSIDE THE CHURCH BUILDINGS AT ALL TIMES (this includes RESTROOM FACILITIES).**
4. **THE USE OF VILE OR PROFANE LANGUAGE WHILE ON CHURCH PROPERTY IS STRONGLY PROHIBITED.**
5. Breakage, and/or damage of any kind, of church equipment or property must be reimbursed at replacement purchase price.
6. **Barwick Road Baptist Church WILL NOT BE RESPONSIBLE for loss or damage of personal items such as wraps, purses, silver appointments, or glassware brought to the church for use.**
7. The church must be left in the same condition in which you receive it.
8. The Kitchen may be used under the following conditions:
 - a. All dishes, silverware, pots, pans, etc. must be washed and stored to their original location.
 - b. Tile and linoleum floors must be free of debris. If any spills occur, please use the broom and/or mop located in the janitor's closet (to the right of the refrigerator).
 - c. All tables and chairs must be stored back to their original location.
 - d. All food preparation and eating areas must be cleaned.
 - e. Leftover food must be removed from refrigerator and the kitchen.
 - f. All garbage must be removed and deposited in the outside trash dumpster (located in the NW corner of church property).

**BARWICK ROAD BAPTIST CHURCH
Fellowship Hall Agreement**

Applicant's Name

Address:

Home or Cell Phone:
(_____) _____ - _____

Work Phone:
(_____) _____ - _____

Date of Usage:

Time Event Will Begin:
_____ am/pm

Time Event Will End:
_____ am/pm

Please note: the fee listed below allows for the building to be used for five (5) hours, which includes set-up and clean-up time.

I request the use of the Barwick Road Baptist Church Fellowship Hall for my event at the date(s) and times stated above. I have carefully read and fully understand the Fellowship Hall Usage policies of Barwick Road Baptist Church and agree to abide by the terms of this policy.

Applicant's Printed Name

Applicant's Signature

Date

Please return this signed agreement with a check for \$106.00 (ACTIVE members & attenders) or \$318.00 (nonmembers) for Sanctuary usage fee and a separate check for \$150.00 for the janitorial deposit (refundable), as soon as possible. Your dates will not be considered for reservation until these items are received. Make checks payable to Barwick Road Baptist Church. Thank you!

There is an additional fee of \$100.00 to be paid to the Barwick Road Baptist Church Event Coordinator. This fee is due prior to the event starting. (This fee may be waived under certain conditions.)